

**EVANS VALLEY FIRE DISTRICT #6  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes of December 12, 2024**

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:30 PM.
2. Roll Call: Larry Tuttle, Patricia Ott, Kathryn Henning, Heather Friend, Cynthia Edwards, and Chief Davidson were present.
3. Consent of Agenda: It was moved by Cynthia Edwards and seconded by Patricia Ott that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the November 14, 2024 Regular Board Meeting: It was moved by Heather Friend and seconded by Patricia Ott that the minutes of the November 14, 2024 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports – Chief Davidson:
  - A. November 1, 2024 to November 30, 2024. It was moved by Kathryn Henning and seconded by Patricia Ott that the Financial Report for November 1, 2024 to November 30, 2024 be approved. The motion passed unanimously.
6. OLD BUSINESS:
  - A. Fire Chief's Annual Evaluation: Chief Davidson and Heather Friend obtained blank Fire Chief evaluation forms from two area Fire Districts. Heather Friend led the discussion on her perceptions of the strengths of each one and how we could incorporate portions of each into our new evaluation form. Chief Davidson was asked to provide a self-evaluation related to his achievement of goals. Heather Friend and Kathryn Henning will work with Chief Davidson before the next regular meeting to create a new Fire Chief evaluation form for the District to use moving forward.
7. NEW BUSINESS:
  - A. Tax lots with 3502 Tax Code: Chief Davidson presented a map of the Fire District showing 255 tax lots with a 3502 tax code. These are properties that do not have improvements and, as such, do not pay taxes to the Fire District. However, over time, improvements have been made to some of these properties that are visible from the road. If a permit hasn't been pulled, the county doesn't know about the improvements. The Fire District has to respond to calls on these lots since they don't know the status. The legal services that are available through SDAO have been consulted regarding these tax lots. Discussion. Chief Davidson will investigate these properties and report his findings to the county assessor.
  - B. Reschedule of February and June BOD Meetings: Chief Davidson discussed the need to reschedule the regular Board meetings for February and June. February 6, 2025 and June 19, 2025 were selected. A motion was made by Kathryn Henning and seconded by

Patricia Ott to reschedule the regular Board meetings to February 6, 2025 and June 19, 2025. The motion passed unanimously.

8. Chief's Report and Training Officer's Report (see attached): Chief Davidson presented the Chief's report and the Training Officer's report. Highlights include noting 23 alarms in the month of November covered with 19 response volunteers and 3 paid staff members (as of November 30, 2024.) This brings the total alarms to 400 for 2024 which is 99 less than at this point in 2023. Of note is that the unit numbers will be changing in alignment with the Rogue Valley Fire Chief's Association's recommendations. We will now be Station 42. Instead of 6601, it will now be Engine E42.
9. Good of the Order:
  - a. Auxiliary Meeting Date: First Monday of Each Month at 10:00 AM.
  - b. Association Meeting Date: First Tuesday of Each Month at 6:30 PM.
10. Adjournment: A motion was made by Kathryn Henning and seconded by Heather Friend that the meeting be adjourned. The meeting was adjourned at 7:19 PM.

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Kathryn Henning  
Secretary

Next Regular Meeting: January 9, 2025 at 6:30 PM