

**EVANS VALLEY FIRE DISTRICT #6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of May 13, 2021

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:30 PM.
2. Roll Call: Larry Tuttle, Dennis Feeley, Kathryn Henning, Dale Ten Broeck, Patricia Ott and Chief Crume were present.
3. Consent of Agenda: It was moved by Dale Ten Broeck and seconded by Dennis Feeley that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the April 8, 2021 Regular Board Meeting: It was moved by Dale Ten Broeck and seconded by Dennis Feeley that the minutes of the April 8, 2021 Regular Board Meeting be approved. The motion passed unanimously.
B. Approval of the Minutes of the April 15, 2021 Budget Committee Meeting: It was moved by Dale Ten Broeck and seconded by Dennis Feeley that the minutes of the April 15, 2021 Budget Committee Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
 - A. April 3, 2021 to May 7, 2021. It was moved by Patricia Ott and seconded by Dale Ten Broeck that the Financial Report for April 3, 2021 to May 7, 2021 be approved. The motion passed unanimously.
6. Communications: ECSO Report: Kathryn Henning noted that there was nothing new to report.
7. OLD BUSINESS:
 - A. Pump House Project: Chief Crume provided some new information from Pro Electric and the power company. Procedurally, if the first pump is started, wait 30 seconds and then start the second pump, the upgrade to the electrical service won't be needed. We can install an automatic transfer switch (ATS) to accomplish this. We can now get on Pro Electric's schedule for this project. This change could save us thousands of dollars.
 - B. Automatic Bill Pay: Chief Crume reported that the recurring utility and garbage bills have been set up on automatic bill pay. The accountant said it was alright as long as it was tracked monthly.

8. NEW BUSINESS:

- A. Online Bank Account Access: Board Chair Larry Tuttle proposed setting up online bank account access to pay certain bills such as the credit card bill. He has worked with Michelle Has at the bank, and she'll set everything up. A motion was made by Patricia Ott and seconded by Dale Ten Broeck that we accept online banking and that all five board members have access. The motion was passed unanimously.
- B. Add Bank Account Signers: Board Chair Larry Tuttle proposed that all five board members be able to sign checks so that we have backup. He will work with Michelle Has at the bank to expedite this.
- C. Accident Report (6663): 6663 was involved in a mirror to mirror accident on a local road with another vehicle. Both insurance companies are calling it a 50/50 at-fault accident. Neither side is filing a claim. A new mirror was ordered online, and the resulting ding on the door has been repaired. The total for these two items was well below the deductible amount, and so no claim was filed.
- D. CPA Contract: The new contact with the accountant was reviewed. It includes updated dates and a fee for review services of \$6,000 for the review year. A motion was made by Dale Ten Broeck and seconded by Patricia Ott that we approve the contract. The motion was passed unanimously.
- E. Chaney Family Foundation Grant: Chief Crume reported that we had received a grant in the amount of \$7,925.00 from the Robert and Frances Chaney Family Foundation. The funds were awarded to support the Structural Firefighting Turnouts project. The turnouts have been ordered. Chief Crume also reported that a grant from the Oregon Department of Forestry (ODF) Volunteer Services had been received in the amount of \$3,500 to be used for wildland fire equipment. Chief Crume also reported that a third grant from the Oregon Office of the State Fire Marshal had been received in the amount of \$15,000 to be used for wildland radio equipment. We are currently waiting on a grant from FEMA.
- F. Grange Requests: Olivia Hasey, on behalf of the Wimer Grange, presented two items. First, event parking was discussed. They are looking into a simple lease agreement with us for event parking on our property. Second, she is part of a group starting a Waldorf/Montessori tutoring home school cooperative called Raindrop Academy at the Wimer Grange. Seventeen families are currently involved. One of the upgrades that they need to make is changing out the septic system. There are two potential locations for this. One is in their circle drive, and the other spot is in front of the propane tank next to our adjacent annex. Her request of us is to allow them to dig two test holes. Discussion. As a result of the two items, two separate motions were made. First, a motion was made by Dale Ten Broeck and seconded by Patricia Ott that we authorize Chief Crume to develop a parking agreement with the Wimer Grange. This first motion

was passed unanimously. A second motion was made by Dale Ten Broeck and seconded by Patricia Ott to authorize Chief Crume and Board Chair Larry Tuttle to work with the Wimer Grange for the exploratory work and related discussions for the septic project. This second motion was passed unanimously.

9. Chief's Report and Training Officer's Report (see attached): Chief Crume presented the Chief's Report and the Training Officer's Report. Highlights include noting 43 alarms in the month of April covered with 19 response volunteers (as of April 30).
10. Good of the Order:
 - Auxiliary Meeting Date: First Thursday of Each Month as needed.
 - Association Meeting Date: First Tuesday of Each Month.
11. Adjournment: Dale Ten Broeck moved that the meeting be adjourned. The meeting was adjourned at 7:40 PM.

Kathryn Henning
Secretary

Next Regular Meeting: June 10, 2021 at 6:30 PM