

EVANS VALLEY FIRE DISTRICT #6
Jackson County, Oregon

Budget Committee Meeting
April 18, 2024

Call Meeting to Order: Meeting called to Order at 6:31 PM by Board Chair Larry Tuttle.

Roll Call: *Board of Directors:* Larry Tuttle, Patricia Ott, Kathryn Henning, Heather Friend, and Cynthia Edwards were present. Chief Davidson was present.

Citizen Members: Roxanne Bolen, Nancy Joeckel, Wanda Hutchings, Mark Johnson, and Katharine Sievers were present.

Select a Budget Chairperson: Patricia Ott nominated Larry Tuttle to be the Budget Chairperson. Mark Johnson seconded the nomination. The Budget Committee unanimously elected Larry Tuttle as the Budget Chairperson.

Select a Budget Secretary: Patricia Ott nominated Kathryn Henning to be the Budget Secretary. Cynthia Edwards seconded the nomination. The Budget Committee unanimously elected Kathryn Henning as the Budget Secretary.

Introduction of Committee and Board of Directors: Budget Chairperson Larry Tuttle led the members of the Budget Committee and the Board of Directors as they introduced themselves.

Budget process and meeting rules: Chief Davidson reviewed the Budget Process and Meeting Rules.

Budget Message: Chief Davidson presented the Budget Message (see attached).

Budget Review and Discussion: Chief Davidson led a review and discussion of changes to the 2024-2025 Annual Budget:

- The Revenue Summary
- Personal Services Details
- Materials and Services Details
- Interfund Transfers
- Capital Outlay Details
- Operating Contingency
- Expenditures Totals
- Apparatus Replacement Fund

Review and Approval of the 2024-2025 Annual Budget

Approval of the General Fund Revenue Summary: Nancy Joeckel moved to approve the General Fund Revenue Summary in the amount of \$1,148,343. Heather Friend seconded the motion. The motion passed unanimously.

Approval of the General Fund Personal Services Detail: Patricia Ott moved to approve the General Fund Personal Services Detail in the amount of \$427,800. Mark Johnson seconded the motion. The motion passed unanimously.

Approval of the General Fund Materials and Services Detail: Nancy Joeckel moved to approve the General Fund Materials and Services Detail in the amount of \$260,700. Cynthia Edwards seconded the motion. The motion passed unanimously.

Approval of the Interfund Transfers: Patricia Ott moved to approve the Interfund Transfers in the amount of \$30,000. Heather Friend seconded the motion. The motion passed unanimously.

Approval of the General Fund Capital Outlay Details: Cynthia Edwards moved to approve the General Fund Capital Outlay Details in the amount of \$30,000. Nancy Joeckel seconded the motion. The motion passed unanimously.

Approval of the General Fund Operating Contingency: Patricia Ott moved to approve the General Fund Operating Contingency in the amount of \$50,000. Cynthia Edwards seconded the motion. The motion passed unanimously.

Approval of General Fund Expenditures Totals and Unappropriated Ending Fund Balance: Heather Friend moved to approve the General Fund Expenditures Totals and the Unappropriated Ending Fund Balance in the amount of \$349,843. Roxanne Bolen seconded the motion. The motion passed unanimously.

Approval of Capital Projects Fund for Apparatus Replacement Revenue Summary: Nancy Joeckel moved to approve the Capital Projects Fund for Apparatus Replacement Revenue Summary in the amount of \$91,140. Mark Johnson seconded the motion. The motion passed unanimously.

Approval of Capital Projects Fund for Apparatus Replacement Debt-Service Details: This is zeroed out.

Approval of Capital Projects Fund for Apparatus Replacement Capital Outlay Details: Patricia Ott moved to approve the Capital Projects Fund for Apparatus Replacement Capital Outlay Details in the amount of \$15,000. Roxanne Bolen seconded the motion. The motion passed unanimously.

Approval of Capital Projects Fund for Apparatus Replacement Operating Contingency: This is zeroed out.

Approval of Capital Projects Fund for Apparatus Replacement Expenditures Totals: Nancy Joeckel moved to approve the Capital Projects Fund for Apparatus Replacement Expenditures Totals in the amount of \$76,140. Patricia Ott seconded the motion. The motion passed unanimously.

Adjournment: Heather Friend moved that the meeting be adjourned. The meeting was adjourned at 7:22 PM.

Kathryn Henning, Budget Secretary